

## **Workforce Education Institute**

RTO Number: 51161 CRICOS 03963B Trading as Workforce Education Institute Address: 372 Spencer St, West Melbourne VIC-3003

## **Student Contact Details Change Form**

Student's Personal Details:			
Full Name:			
Student ID:			
Date of Birth:			
New Australian Contact Details:			
Mobile No:		Home Pho	one:
Email:			
Australian Residential Address:			
New Overseas Contact Details:			
Mobile No:		Home Pho	one:
Email:			
Overseas Residential Address:			
Privacy Statement			
Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2017; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances, information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.			
Student Declaration:			
I hereby declare that all the above information is true and correct as at date below and this information shall remain valid until I provide notice in writing of any change.			
Student Signature:	Date:		
Office use Only:			
Updated in VETtrak	Signature:		Date:
Update on PRISMS	Signature:		Date: